

Charlottesville Waldorf School Early Childhood Nap and Aftercare Program

Program Philosophy: Our program strives to provide a safe, caring environment in which the joys of play can be experienced. For the most part, the early childhood program emphasizes well-supervised free play both inside and outside rather than planned activities. Thus, the children are offered the opportunity to relax after their busy school mornings.

Afternoon Schedule: 12-1pm: Lunch and outdoor play supervised by the morning teachers 1:15-1:30pm: Transition to nap 1:30-2:30pm: Nap time 2:30-2:45: Parents arrive to pick-up children from nap 2:45: Aftercare program begins 2:45-5:30 Aftercare program in session

Early Childhood Nap and Aftercare Teacher: We are delighted to have Hendaya Haggerty as our early childhood nap and aftercare teacher for this coming school year. Hendaya has been a loving and dedicated teacher at CWS for the past two years. She has previously served our school as a nap and aftercare teacher and as a morning kindergarten assistant.

Nap Time Information and Procedures All the early childhood children who stay for the afternoon will have nap in the Kindergarten classroom in the Grade School building (Ms. Kitchen's room). This will also serve as the aftercare room. The morning teachers will bring the children to this location and help them settle in for nap. **What to bring:**

- Blanket
- Small pillow
- One soft animal or "lovey"
- Bag containing the above items and labeled with your child's name

Daycare regulations require that we send the items home at the end of each week to be washed. The school provides sheets and cots. We also ask that the nap items are media free. Please remember that we are striving to keep this a quiet and calm environment. We ask that you enter the room quietly and refrain from using electronic devices.

Aftercare Information and Procedures Our aftercare program runs from 2:45-5:30pm and will take place in Ms. Kitchen's classroom in the grade school building. The aftercare program includes both inside and outside play, snack, and seasonal activities such as baking and crafts.

What to bring:

- A hearty snack and a drink
- Sufficient layers and rain gear- the children will go out and play in all weather. Please remember that it can cool off or heat up significantly in the late afternoon.

Pick-up Procedure:

- Children should be picked-up **between 2:30 and 2:45**. Any child who has not been picked-up by 2:45 will be automatically signed into aftercare, and you will be charged the drop-in rate for that day.

Contact Information:

- During school hours, please contact the main office at **434-973-4946 (ext.318)** or Vanessa Kitchen (aftercare representative) at **aftercare@cwaldorf.org**
- If you need to contact the aftercare teachers after school hours (3:00-5:30), they can be reached at the following numbers:

Early Childhood (Hendaya Haggerty) 434-326-6125

Grade School (Paige Hartsell) 434-326-3601

Aftercare Fees: Contracted Rate 2:45-4:00pm, \$10/day 2:45-5:30pm, \$15/day

Drop-in Rate 2:45-4:00pm, \$15/day 2:45-5:30pm, \$20/day

Note* For both contracted and drop-in, the cost of the first child is full price, cost for a sibling is 50% off and any additional siblings are free.

Late Fee:

There is a \$25 charge for children picked up after 5:30 pm. It is always distressing for us to have to charge this fee, as it is, surely, for you to receive it. As always, our primary concern is for the welfare of the children; it can be very upsetting for a child to wait to be picked up late. It is also stressful for the aftercare staff who may have second jobs or classes. However, if you experience a genuine emergency, please let us know so we can accommodate you appropriately.